

GASP PRIOR WORKSHOP APPROVAL FORM

To: Loisetta House
1012 Lake Shore Road
Martin, GA 30557

From: Name _____
Address _____

Subject: Prior Approval for Non GASP/ Non NASP Sponsored Activities

Date: _____

Dear Loisetta,

I am currently a GASP member and am requesting prior approval for the following workshop or activity:

The name of the workshop is: _____ and will take place on : _____

Within one week after the session, I will send 2 copies of this form indicating the number hours* I participated in the workshop along with documentation of my attendance (receipt, certificate of attendance, etc..) to you.

This is to verify that I attended the above course and that **I earned ____ hours*** towards PLU credit. Documentation of attendance is attached.

*hours for PLU credits equals actual clock hours in the workshop and does not include lunches, breaks or other non-lecture/activity time.

Signature of participant

Date of consideration: _____

- Approved
- NOT Approved